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Legal basis:  
Aviation Act, Commission Regulation (EU) No 1178/2011 as amended and Commission Regulation (EU) No 290/2012, ARA.FCL.205(c)

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Modification details:  
These guidelines constitute the second modification to the guidelines Designation of flight examiners, issued 19 April 2013.

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## Designation of flight examiners

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## 1 Definitions

Recreational aviation: covers the aircraft categories sailplane/glider, balloon, ultralight aeroplane and autogyro as well as flight operations under the national motor glider pilot licence.

## 2 Scope of application

These application guidelines apply to notifications made to the Finnish Transport and Communications Agency about skill tests and assessments of competence for instructor certificates and flight examiners, the designation of a flight examiner for a skill test or an assessment of competence, and the remuneration paid for flight examinations, skill tests and assessments of competence. The guidelines are applicable from their date of issue.

### 2.1 Notifying a skill test or an assessment of competence

The Finnish Transport and Communications Agency shall be notified of the following skill tests and assessments of competence:

- assessments of competence for the revalidation or renewal of instructor certificates in recreational aviation
- assessments of competence for the revalidation or renewal of flight examiner certificates in recreational aviation.

## **2.2 Designation of a flight examiner for a skill test or an assessment of competence**

The Finnish Transport and Communications Agency designates a flight examiner for the following skill tests and assessments of competence:

- skill test for an airline transport pilot licence (ATPL)
- skill test for a multi-crew pilot licence (MPL)
- skill test for a commercial pilot licence (CPL)
- skill test for an instrument rating (IR)
- assessments of competence for instructor certificates for aeroplanes (A)
- assessments of competence for instructor certificates for helicopters (H)
- assessments of competence for new instructor certificates in recreational aviation
- assessments of competence for flight examiners (A) and (H) as well as new flight examiners in recreational aviation.

## **3 Procedure**

For CPL, MPL and IR skill tests and assessments of competence for new instructor certificates, the training organisation responsible for the training shall apply for the designation of a flight examiner.

For ATPL skill tests and other assessments of competence, the designation of a flight examiner may also be applied for by the candidate taking the test or assessment.

For recreational aviation, the application for the designation of a flight examiner for an assessment of competence shall be submitted at least 7 days before the assessment of competence is intended to take place. For other skill tests and assessments of competence, the application for the designation of a flight examiner shall be submitted 14 days before the skill test or assessment of competence is intended to take place.

The skill test or assessment of competence shall not be carried out before the Finnish Transport and Communications Agency has confirmed the designation of the flight examiner. If necessary, the skill test or assessment of competence may be organised immediately after the Finnish Transport and Communications Agency has confirmed the designation of the flight examiner.

The instructor or the candidate shall propose a suitable flight examiner to the Finnish Transport and Communications Agency. The Finnish Transport and Communications Agency shall publish a list of flight examiners and their privileges on the website [www.traficom.fi](http://www.traficom.fi). If the candidate does not propose a flight examiner or the Finnish Transport and Communications Agency does not approve the proposed flight examiner, the Finnish Transport and Communications Agency shall choose and designate the flight examiner.

### **3.1 Application/notification**

Applying for and notifying of a flight examiner is done by filling in and submitting an electronic form that can be found on the Finnish Transport and Communications Agency's website:

- [https://lomake.trafi.fi/tarkastuslentajan\\_nimeaminen](https://lomake.trafi.fi/tarkastuslentajan_nimeaminen)

If, for justified reasons, the form cannot be used, the notification or application can be submitted by sending the information specified below by email to [kirjaamo@traficom.fi](mailto:kirjaamo@traficom.fi).

Orderer's details:

- Organisation
- Orderer's name
- Orderer's email address

Examiner's details:

- Examiner's first and last name
- Examiner's licence number
- Examiner's state of licence issue (if not Finland)
- Examiner's contact details (telephone number and/or email address)

Candidate's details:

- Candidate's first and last name
- Candidate's licence number

Details about the skill test or assessment of competence

- Type of skill test or assessment of competence
- Group, class or type of aircraft
- Whether the test or assessment is completed in an FSTD or aircraft
- FSTD operator and serial number
- Aircraft's registration markings
- Flight date
- Aerodrome or site

#### **4 Using a flight examiner designated by the authority**

To monitor the quality of training and based on its oversight of examination activities, the Finnish Transport and Communications Agency may also designate some other flight examiner than the one proposed by the candidate or notified to the Agency. If the authority designates its own flight examiner, the applicant shall be informed of this well in advance of the flight examination.

#### **5 Fees and charges**

The Finnish Transport and Communications Agency does not charge a fee for skill tests, flight examinations or assessments of competence; instead, the examiner and candidate agree on the costs and method of payment.

Only if the flight examination is conducted by an official employed by the Finnish Transport and Communications Agency as part of his or her official duties in accordance with section 3, the Finnish Transport and Communications Agency shall charge the candidate a fee and the costs incurred in accordance with the decree of the Ministry of Transport and Communications on transport-related services provided by the Finnish Transport and Communications Agency subject to a fee.

A fee shall be charged for the designation of a flight examiner in accordance with the current decree of the Ministry of Transport and Communications on transport-related services provided by the Finnish Transport and Communications Agency subject to a fee. The fee shall be charged from the orderer of the designation. If the Finnish Transport and Communications Agency, based on its oversight activities, designates some other flight examiner than the one proposed, no fee shall be charged for the designation.