

## Privacy statement for registration for the Baltic Sea e-nav project meeting

<p><b>Controller</b> Finnish Transport and Communications Agency (Traficom)</p>	<p><b>Controller's contact details</b> PO Box 320, FI-00059 TRAFICOM, Finland kirjaamo@traficom.fi telephone +358 29 534 5000</p> <p><b>Contact details of the controller's data protection officer</b> PO Box 320, FI-00059 TRAFICOM, Finland tietosuoja@traficom.fi telephone +358 29 534 5000</p> <p>If your message contains confidential, secret or otherwise sensitive content or a personal identity code, please use Traficom's <a href="#">secure email</a>.</p>
<p><b>Grounds for and purpose of the data processing</b> Finnish Transport and Communications Agency (Traficom) is a partner in Baltic Sea e-Nav project that got funding from the Interreg BSR. Traficom organizes the partner meeting of the Baltic Sea e-Nav project in Helsinki, for which Traficom is collecting data on participants via a registration form hosted on the Webropol platform.</p> <p>The data is only processed for the purpose of organising the meeting.</p>	

<p><b>Data content</b></p>	
<p>The data undergoing processing</p>	<p>The data undergoing processing consists of the following categories of data on persons who register for the meeting:</p> <ul style="list-style-type: none"> <li>• First and last name</li> <li>• Email</li> <li>• Name of the company or organisation that the registered person represents</li> <li>• The position of the registered person in the company or organisation</li> <li>• Potential special diet</li> </ul> <p>Webropol Oy (FI17739602) uses necessary cookies for the functioning of its service platform and collects the data specified below using them. These cookies are connected to the functionality and quality control of the service. Webropol collects e.g. the following information using cookies:</p> <ul style="list-style-type: none"> <li>• Operating system</li> <li>• Browser version</li> <li>• IP address</li> <li>• Browser add-ons</li> <li>• Number of times the form has been opened in the space of one week</li> <li>• Page download time</li> <li>• Incomplete responses</li> </ul>

Sources of the processed data (where data is received from)	The data source is the registration form hosted on the Webropol platform.
Storage period of personal data	<p>Webropol stores data collected through cookies for 14 days.</p> <p>Registration data are stored on Webropol Oy's service platform for 90 days from the end of the registration period, after which they are transferred to Traficom's own server and anonymised within six months of the workshop.</p> <p>Survey data deleted from the Webropol service are stored by Webropol on servers for one year after deletion, after which they are destroyed.</p>

Data processing	
Recipients and categories of recipients of personal data (to whom personal data is disclosed)	Personal data are stored on Webropol Oy's service platform.
Processing of personal data on behalf of the controller	Webropol Oy (business ID: FI17739602) serves as the processor of the personal data and its subcontractors Telia Inmics-Nebula Oy (business ID: 2546028-1) and Qumio Oy (business ID: 2466203-3) serve as sub-processors.
Transfer of personal data to third countries outside the EU/EEA	Personal data are not transferred outside the EU/EEA.
Automated decision-making and profiling	The personal data processing does not involve automated decision-making or profiling.

Rights related to the processing of personal data
<p><b>About exercising rights</b></p> <p>You can exercise your rights by submitting a request to Traficom by email or post. The controller's contact details are listed in this privacy statement under the section 'Controller's contact details'.</p> <p><b>The right to lodge a complaint with the supervisory authority</b></p> <p>If you believe that your personal data is being processed in violation of legislation, you may lodge a complaint with the Office of the Data Protection Ombudsman.</p> <p style="text-align: center;">Office of the Data Protection Ombudsman PO Box 800, FI-00531 Helsinki, Finland tietosuoja(at)om.fi tel. +358 29 566 6700</p>

Right of access	The data subject has the right to obtain from the controller confirmation as to whether or not personal data concerning him or her is being processed. If processing takes place, the data subject has the right to access the personal data.
Right to rectification	The data subject has the right to obtain from the controller without undue delay the rectification of inaccurate or incorrect personal data.
Right to object	<p>In situations where the processing of personal data is based on public interest, the exercise of official authority vested in the controller or the legitimate interest of the controller or a third party, the data subject has the right to object to the processing of personal data concerning him or her.</p> <p>If a data subject uses his or her right to object, the controller must stop the processing of their personal data, unless the controller demonstrates compelling legitimate grounds for the processing which override the interests, rights and freedoms of the data subject, or for the establishment, exercise or defence of legal claims.</p> <p>If the personal data is processed for direct marketing purposes, the data subject has the right to object to the processing without any specific grounds.</p> <p>In situations where personal data is processed for statistical or research purposes, the data subject may object to the processing on grounds relating to his or her particular situation, in response to which the controller must stop processing the data subject's data, unless the processing is necessary for performing a task carried out for reasons of public interest.</p>
Right to restriction of processing	<p>The data subject has the right to obtain from the controller restriction of processing if:</p> <ul style="list-style-type: none"> <li>- the data subject contests the accuracy of the personal data</li> <li>- the processing is unlawful, but the data subject opposes the erasure of the personal data and requests the restriction of its use instead</li> <li>- the controller no longer needs the personal data for the purposes of the processing, but it is required by the data subject for the establishment, exercise or defence of legal claims</li> <li>- the data subject has objected to the processing of the personal data pending the verification of whether the legitimate grounds of the controller override those of the data subject.</li> </ul>
Right to data portability	The data subject has the right to receive the personal data concerning him or her which he or she has provided to the controller in a structured, commonly used and machine-readable format and the right to transmit those data to another controller without hindrance from the controller to which the personal data have been provided, where the processing is based on consent or on a contract and the processing is carried out by automated means.
Right to erasure	In situations where the legal basis for the processing of personal data is something other than compliance with a legal obligation, the data subject has the right to obtain from the controller the erasure of personal data concerning him or her. The requested data will be erased unless the controller has a legal basis for refusing to erase the data, such as a legal obligation to retain the data.

Right to withdraw consent	Insofar as personal data is processed on the basis of the consent of the data subject, the data subject may withdraw his or her consent at any time by notifying the controller of the withdrawal. Withdrawing consent will not affect the lawfulness of processing carried out on the basis of the consent of the data subject before its withdrawal.